

Supply Chain Management, Program Development, Safety Management

SUMMARY

I am a Supply Chain Specialist, **troubleshooter** and **problem solver**. My manufacturing background includes products from aircraft production to potpourri. I am very **computer literate** and knowledgeable in several ERP systems. Comfortable with change and promoting change in processes and procedures that can improve **product quality, safety, efficiency, cost reduction, throughput and inventory control**. I am seeking a challenging staff position that can utilize my skills.

KEY SKILLS

- Supply Chain Management
- Program Development & Implementation
- Continuous Process Improvement
- Safety Program Management
- Manufacturing Database Maintenance
- Production planning and scheduling
- Material purchasing
- Personnel supervision

PROFESSIONAL EXPERIENCE

Inventory Control Analyst – Initiate, track & report on interplant shipments. Schedule & review all cycle counts. Conduct root cause analysis for variances. Train warehouse personnel on material transactions in data system. Process customer returns.

Planner/Scheduler/Buyer – Establish and maintain Lean/JIT delivery of materials for production.

- Reduced raw material on-hand inventory by 45%.

Customer Service Manager – Service customers with delivery & sales of frozen foods. Maintain customer satisfaction by resolving problems or concerns for product or service. Obtain new customers.

Product Data Specialist – Maintenance of item masters and bill of material information for Movex ERP system. Designed and implemented new coding parameters as needed. Trained employees from all facilities in the use of data parameters.

- Designed and implemented company's first Engineering Change Request (ECR) program
- Troubleshot causes & reconciled inventory variances via engineering changes to database
- Served as liaison between Operations & other departments

Production Planner / Scheduler –

- Assisted in the implementation of JIT, Kanban and VMI programs.

Production Line Lead –

- Created process aides that significantly reduced the line's reject rate (DPPM)
- Process aides were later adopted for use by the rest of the production department

Quality Control Specialist –

- Developed first article, in-process and end-item product quality audits

Final Assembly Avionics Technician – Final installation, system testing, troubleshooting and repair on commercial and military aircraft.

- Team award for high production rate

MILITARY SERVICE - UNITED STATES MARINE CORPS

Ground Safety Specialist – Assisted in the management of the ground safety & health program for units that varied in size from 150 to 5000+ personnel.

- Developed and instructed Safety Officer’s Compliance Course
- Created computerized mishap database and reporting system

Received Navy Achievement Medal for performance

Work Center Supervisor – Supervised maintenance of electrical, communications, navigation and avionics systems in attack aircraft.

Quality Assurance Representative – Provided in-work inspection and final approval of “safety of flight” systems or equipment. Maintained technical publications library. Ensured safety equipment and personal protective equipment was maintained and in use.

VOLUNTEER ACTIVITIES

- Member of Corona Experience Unlimited Networking Group
- First Aid/CPR/AED Instructor for American Red Cross

PROFESSIONAL DEVELOPMENT TRAINING

- Process Improvement, UC Riverside
- Supply Chain Management, APICS
- Process Improvement, UC Riverside
- Computer Applications Certificate, Riverside Community College
- Community Emergency Response Training, FEMA
- First Aid Instructor, American Red Cross
- Safety Program Management, USMC
- OSHA Compliance for Federal Agencies, OSHA Institute
- Quality Assurance, US Navy
- Staff NCO Academy, USMC
- Training & Instruction Methods, USMC